



**Supporting Document Example:  
Grant Application - Organization Financial Statement**

This document provides an example of a community organization financial statement. When applying for a Boissevain & Morton Foundation Grant, organizations are required to submit a financial statement. If your organization is unsure of what to include in the financial statement, use the following example as a guide.

<b>ORGANIZATION NAME</b>	
STATEMENT OF REVENUE AND EXPENSES YEAR ENDED _____	
<b>Opening balance, beginning of year</b>	\$ _____
<b>Revenue</b>	\$ _____
Fundraising	\$ _____
Donations	\$ _____
Grants	\$ _____
Membership Fees	\$ _____
Rentals	\$ _____
Total	\$ _____
<b>Expenses</b>	\$ _____
Rent	\$ _____
Utilities	\$ _____
Insurance	\$ _____
Office Expenses (ie. Supplies, postage, etc.)	\$ _____
Telephone & Hydro/Gas	\$ _____
Salaries & Benefits	\$ _____
Maintenance & Repairs	\$ _____
Property Taxes	\$ _____
Equipment & Furniture	\$ _____
Total	\$ _____
<b>Closing balance, end of year</b>	\$ _____