



Box 1075, Boissevain, Manitoba R0K 0E0
Phone: 1-204-534-8161

Boissevain and Morton FOUNDATION

If you have any questions please contact the Foundation.

GRANT APPLICATION GUIDELINES

The objectives of the Community Foundation of Boissevain & Morton are:

- a) To support family well being;
- b) To promote the development of children, youth and senior programs;
- c) To assist and promote the arts, culture, heritage and sports activities;
- d) To advance education;
- e) To support and advance the provision of medical services;
- f) To support the enhancement of the environment;
- g) To support social programs;
- h) To support and advance other community activities or facilities of a charitable nature.

Project proposals **NOT** eligible for funding are those that:

- a) Support day-to-day operating expenses of established organizations or programs. (Examples include but are not limited to: building rent, utility payments, office supplies, staff salaries and wages, etc.)
- b) Purchases & expenses already incurred;
- c) Establish or add to endowment funds;
- d) Support religious organizations;
- e) Promote political activities or support advocacy initiatives;

In order to accomplish these objectives effectively and efficiently, the Foundation has developed a thorough review process for grant applications. The granting guidelines and application are as follows.

1. Name of Registered Charity: _____

Address: _____

Email: _____

(Project must benefit primarily the people of Boissevain & the Rural Municipality of Morton)

2. Project Description & Objectives: _____

Project Significance to Boissevain & Morton area: _____

3. Grants are awarded for definite purposes and for projects completed by August 31 of the following year.

Expected Completion Date: _____

4. All applicants will be required to complete a grant application form. **They must ALSO supply an audited financial statement or a most recent bank statement with a financial report (Form D), plus an itemized quote for the project along with the grant application.** A meeting with Foundation Directors may be required.

Amount Requested: _____

When are Funds Required: _____

Total Project Cost: _____

In the event your organization receives less than requested, what are other sources of funding (if any):

Before funds are dispersed, successful applicants are required to:

1. Submit bills supporting their grant.
2. Submit a high resolution digital photo of the completed project (this photo may be used for future advertising).
3. Publicly recognize our contribution through signage at recipient's expense

A presentation of grants will be held on November 14, 2019. We require 2 to 3 members from each organization requesting funding to be in attendance that evening.

*Contact Name of applicant for further information: _____

*Phone: _____

**Contact name and phone contact is mandatory requirement to be considered for grant.*

Signature: _____

Executive Name: (Pres., Principal, Board Member) _____

Executive Signature: _____

Did you remember to include:

Grant application (FORM A)

Registered / Charity form (FORM B)

Itemized quote of project (FORM C)

Audited Financial statement
OR

most recent bank statement with FORM D

Application Deadline: October 9, 2019

Applications may be **mailed**, postmarked no later than the above application deadline and forward to the below address

OR dropped off before the deadline at

Boissevain & Morton Foundation Inc.

c/o Raylene Conway-Smith, Executive Director

418 South Railway

Box 1075, Boissevain, Manitoba R0K 0E0